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NOTICE OF MEETING



CABINET PARTICIPATORY BUDGET SUB COMMITTEE

will meet on

THURSDAY, 18TH FEBRUARY, 2016

At 5.00 pm

in the

ASCOT AND BRAY - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE CABINET PARTICIPATORY BUDGET SUB COMMITTEE

COUNCILLORS DAVID BURBAGE (CHAIRMAN), CHRISTINE BATESON AND
GEOFF HILL

PRINCIPAL MEMBERS ALSO IN ATTENDANCE: COUNCILLORS CLAIRE STRETTON
AND GEORGE BATHURST

Karen Shepherd - Democratic Services Manager - Issued: 9 February 2016

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u> To consider the minutes of the meeting held on 16 December 2015.	7 - 10
4.	<u>NEIGHBOURHOOD PARTICIPATORY BUDGET SCHEME - FEBRUARY 2016 VOTING ROUND</u> To consider the above report	To Follow
5.	<u>MEMBER PARTICIPATORY BUDGETS</u> To consider the above report	11 - 18
6.	<u>RE-ALLOCATION OF £25K WINDSOR LEGACY BRIDGE PARTICIPATORY BUDGET</u> To consider the above report	To Follow

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MEMBERS' GUIDANCE NOTE

DECLARING INTERESTS IN MEETINGS

DISCLOSABLE PECUNIARY INTERESTS (DPIs)

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

PREJUDICIAL INTERESTS

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

DECLARING INTERESTS

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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Agenda Item 3

CABINET PARTICIPATORY BUDGET SUB COMMITTEE

WEDNESDAY, 16 DECEMBER 2015

PRESENT: Councillors David Burbage (Chairman), Christine Bateson and Geoff Hill

Principal Member also in attendance: Claire Stretton

Officers: Andrew Brooker, David Scott, Louisa Dean, Andrew Scott, Karen Shepherd and Shilpa Manek

APOLOGIES FOR ABSENCE

There were no apologies for absence received.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meeting of the Sub Committee held on 21 October 2015 be approved.

NEIGHBOURHOOD PARTICIPATORY BUDGET SCHEME - DECEMBER 2015 VOTING ROUND

Members considered the results of the Neighbourhood Participatory Budget (PB) scheme for projects voted for by the public during October, November and early December 2015.

The project with highest votes was Windsor Horse Rangers, Equestrian Mirrors, with a total of 361 votes. The second highest was Volunteer Reading Mentors (ABC to read), with a total of 81 votes and the third highest was the Maidenhead Festival 2016 with 80 votes.

It was noted that 4 new projects had been submitted to the voting round and 10 projects had been carried forward from the previous voting round.

Members noted the voting figures as detailed in Appendix A, and discussed appropriate awarding of funds, including match funding.

RESOLVED UNANIMOUSLY: That:

i) Windsor Horse Rangers – equestrian mirrors be awarded £1,800.

ii) Volunteer Reading Mentors – Assisting Berkshire Children to Read (ABC to read) be awarded £1047.56.

iii) Maidenhead Festival 2016 be awarded £2,000.

iv) No Match Funding was allocated.

MEMBER PARTICIPATORY BUDGETS

It was noted that half of the Members had not allocated their funds to date. In addition to the details in the appendix, it was noted that Cllr Collins had now committed all his budget.

Local Uniformed Youth Groups were discussed and it was noted that these had generally not been successful at securing funds through the Community Grants Panel, and it might

therefore be helpful if those groups who had applied for Community Grants if unsuccessful be highlighted to the relevant local ward member. Ward Members could then consider supporting such groups. It was agreed that it would be useful for Members to be advised if uninformed youth groups had submitted applications to the Grants Panel and been unsuccessful.

In response to a suggestion at the Big Society Panel details of unsuccessful applicants for community grant funding would be forwarded to Members for them to consider supporting them from their Member Budget allocation.

The Chairman agreed that it would be good for the Sub Committee to know if Ward Members were saving their member budget for the following financial year and what they were saving for.

Officers were requested to write to Members reminding them of the funds after Christmas and Councillor Mrs Bateson was requested to write to Members after the Grants Panel in January 2016 reminding them again.

RESOLVED UNANIMOUSLY: That the Cabinet Participatory Budget Sub Committee notes the progress to date in implementing the Member budgets programme for 2015/16.

PARTICIPATORY BUDGET - TOPICS TO BE INCLUDED 2016 - INITIAL CONSULTATION RESULTS

The Sub Committee noted that an initial consultation with Ward Councillors and Parish Councils had been completed. Unfortunately there had not been a high response rate. All responses received have been included in the report. Some further work was carried out and many ideas had now been identified.

The report proposed eight borough wide topics and five for the area wide schemes in Maidenhead, Windsor, Ascot and the Sunnings.

The officer's recommendation suggested that a list be put together and then circulated to the Sub Committee. Once agreed, the survey would be sent with the Around the Royal Borough newspaper and included in the Council Tax bills to residents for them to decide where they would like their monies spent. This was the method used the previous year and had worked very well. The cost of inclusion in the council tax bills was approximately £2000.

The Chairman requested that the Committee be kept involved reaching the decision of the final list that would be sent to residents.

Councillor Stretton explained that once all votes had been received, the monies could be spread across all the selected events if events in each of the three areas were included.

RESOLVED UNANIMOUSLY: Approve the suggested content for the borough-wide and geographic area consultation in 2016, and delegate responsibility to the Principal Member for Culture and Communities in consultation with the Members of the Cabinet Participatory Budget Sub Committee to finalise the 2016 PB consultation document with the Communications and Marketing Manager.

DATES OF FUTURE MEETINGS

The following meeting dates were noted:

- 17 February 2016
- 20 April 2016

The meeting, which began at 5.00 pm, finished at 5.25 pm

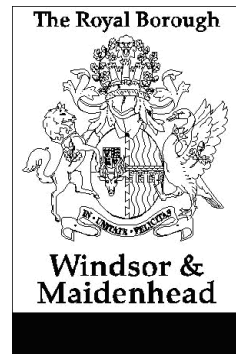
CHAIRMAN.....

DATE.....

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Agenda Item 5

Report for: INFORMATION



Contains Confidential or Exempt Information	NO - Part I
Title	Member Participatory Budgets
Responsible Officer(s)	Russell O'Keefe, Strategic Director of Corporate and Community Services
Contact officer, job title and phone number	David Scott, Head of Governance, Partnerships, Performance & Policy 01628 796748
Member reporting	Cllr Claire Stretton, Principal Member for Culture and Communities
For Consideration By	Cabinet Participatory Budget Sub Committee (CPBSC)
Date to be Considered	18 February 2016
Implementation Date if Not Called In	N/A
Affected Wards	All

REPORT SUMMARY

1. This report provides an update on how Members have allocated their £750 Participatory Budgeting Allowance for 2015/16 up until 2 February 2016.
2. It recommends that Members note progress to date in implementing the Members' budget allocation as part of the Council's Participatory Budgeting (PB) programme.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Residents will benefit from the monies spent on projects in their local area.	Immediately

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That the Cabinet Participatory Budget Sub Committee notes the progress to date in implementing the Member Participatory budgets programme for 2015/16.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 30 Councillors have spent some or all of their funds. A total of £19,100 has been donated so far during the 2015/16 financial year. A further £1,500 has been committed but the payment process has not been completed.

- 2.2 A total of £22,150 remains in the budget to be spent between 33 Members, 6 of whom have spent part of their allocation to date.
- 2.3 Member budgets is a Manifesto commitment, which states ‘use Member individual budgets to continue spending on very deserving causes’. Members are expected to consult locally to determine where this expenditure should be allocated and to notify officers once that decision had been made. Members also have the ability to combine expenditure with other members in their ward or other ward areas.
- 2.4 All Members have been informed about the scheme and how to donate their funds. Members that have not spent their allocation are sent reminders and are requested to nominate a project to which they can donate their funds. To assist, Members are informed of those groups and projects that have been unsuccessful in receiving funds from our Neighbourhood Budgets scheme and have also been advised of those local groups that have been unsuccessful in the annual Community Grants application process.
- 2.5 Members are able to carry their funds forward into the next financial year if they are not spent in full in 2015/16 by the 31st March 2016 deadline. Members with remaining funds have been asked to confirm if they wish their allocation to be carried forward into the next financial year and if so to give an indication of the project(s) they intend to support (if known).

Option	Comments
To note the spending, of up to £750 per Ward Member, on the proposals made by Ward Members in their local area. This is the recommended option	Each Member has been allocated £750 for 2015/16. This can be awarded to local community initiatives or projects.

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Percentage of Member budgets spent by the end of the current financial year	<90%	90-95%	> 95%	N/A	31 March 2016

4. FINANCIAL DETAILS

Financial impact on the budget

	2015/16	2016/17	2017/18
	Capital £42,750	Capital £'000	Capital £'000
Allocated	£19,100		

5. LEGAL IMPLICATIONS

5.1 None

6. VALUE FOR MONEY

6.1 Due consideration has been given to ensuring that the scheme and the associated process are not overly burdensome to run and administer.

7. SUSTAINABILITY IMPACT APPRAISAL

7.1 None

8. RISK MANAGEMENT

8.1 None

9. LINKS TO STRATEGIC OBJECTIVES

9.1 This report supports the following strategic objectives.

Residents First

- Support Children and Young People
- Encourage Healthy People and Lifestyles
- Improve the Environment, Economy and Transport
- Work for safer and stronger communities

Delivering Together

- Deliver Effective Services
- Strengthen Partnerships

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 None

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 None

12. PROPERTY AND ASSETS

12.1 None

13. ANY OTHER IMPLICATIONS

13.1 None

14. CONSULTATION

14.1 All Members have been made aware of the Member budgets project for 2015/16 and the availability of the £750 to them to support local projects/initiatives. Some further support will be offered to Members who have to date not allocated their PB allocation.

15. TIMETABLE FOR IMPLEMENTATION

15.1 Following approval by local Ward Members, arrangements are made to send the funding to the successful projects

16. APPENDICES

16.1 Appendix A – Summary of proposals for spending

17. BACKGROUND INFORMATION

17.1 Participatory Budgeting is one of many elements of the Council's Big Society offer. The Council embarked on a major programme of PB beginning in 2011 which involves a Borough-wide scheme, geographically focussed expenditure, neighbourhood PB, Member's budgets, youth participatory budgeting and, more recently, schools PB, which will be introduced in 2016/17.

17.2 Since 2011, £213,750 has been allocated to the Member Participatory Budget programme and various schools, parishes, sport clubs, charities, youth clubs, youth projects, religion institutions, playgrounds and parks, community centres, etc. have benefitted from funds allocated to them from the programme.

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr Burbage	Leader of the Council	04/02/16	10/02/16	
Cllr Claire Stretton	Principal Member - Culture & Communities	04/02/16	04/02/16	
Michaela Rizou	Cabinet Policy Assistant	04/02/16	04/02/16	
David Scott	Head of Governance, Partnerships, Performance and Policy	02/02/16	03/02/16	Included throughout the report
Andrew Brooker	Head of Finance	04/02/16	04/02/16	

REPORT HISTORY

Decision type:	Urgency item?
For information	No

Full name of report author	Job title	Full contact no:
Andrew Scott	Interim Policy and Performance Manager	01628 796028

Ward	Councillor	2015-16 Budget	Amount awarded from 2015-16	Amount remaining	Proposed Initiative
Ascot and Cheapside	Cllr Hilton	£750.00		£750.00	
Ascot and Cheapside	Cllr L Evans	£750.00		£750.00	
Belmont	Cllr Targowska	£750.00		£750.00	
Belmont	Cllr Love	£750.00		£750.00	
Belmont	Cllr Mills	£750.00		£750.00	
Bisham and Cookham	Cllr Kellaway	£750.00	£750.00	£0.00	* Cookham Parish Council - as part subsidy of the cost of cleaning the Cookham Village War Memorial (both Cllr Kellaway and Cllr Saunders donated)
Bisham and Cookham	Cllr Saunders	£750.00	£750.00	£0.00	* Cookham Parish Council - as part subsidy of the cost of cleaning the Cookham Village War Memorial (both Cllr Kellaway and Cllr Saunders donated)
Bisham and Cookham	Cllr Clark	£750.00		£750.00	
Boyn Hill	Cllr Carroll	£750.00	£750.00	£0.00	* Maidenhead Community First Responders - £250 (completed) * Sport in Mind - cover the cost of purchasing much needed sports equipment to enable our expansion in Berkshire going into 2016 - £250 (completed) * British Legion - Maidenhead and Windsor branch - £125 to each branch.
Boyn Hill	Cllr Lion	£750.00	£750.00	£0.00	1st Maidenhead Sea Scouts
Boyn Hill	Cllr C Stretton	£750.00		£750.00	
Bray	Cllr Burbage	£750.00	£500.00	£250.00	Cllrs Burbage, Coppinger and Walters are all donating their funds to: * First Responders - for purchase of a defibrillator and ancillary equipment - £1500 (completed) * Braywood Cricket Club - towards essential electric work in clubhouse - £750
Bray	Cllr Coppinger	£750.00	£500.00	£250.00	As above
Bray	Cllr Walters	£750.00	£500.00	£250.00	As above
Castle Without	Cllr Rankin	£750.00	£500.00	£250.00	Cllrs Rankin, Richards and Shelim are donating all of their funds to the following three projects: * Windsor and Eton Sea Cadets - £750 (Cllrs Rankin, Richards and Shelim are donating £250 each). * Holy Trinity Garrison Church Memorial Garden - £750 * Defibrillator (AED) on Peascod Street - £750
Castle Without	Cllr Richards	£750.00	£500.00	£250.00	As above
Castle Without	Cllr Shelim	£750.00	£500.00	£250.00	As above
Clewer East	Cllr Bowden	£750.00	£750.00	£0.00	Windsor & Maidenhead Alzheimer & Dementia assistance group
Clewer East	Cllr Quick	£750.00	£750.00	£0.00	Windsor Girl Guides - Wickwood campsite fundraising appeal
Clewer North	Cllr Bhatti	£750.00		£750.00	
Clewer North	Cllr Collins	£750.00	£500.00	£250.00	* 12th Windsor Scout Troop - are in the process of updating and replacing some of their older or damaged equipment, for example, to buy some stoves suitable for hiking expeditions for the scouts and some games equipment which could be used by all our sections (Beavers aged 6-8, Cubs age 8-10.5 and Scouts 10.5-14) - £250 * Windsor & Maidenhead Alzheimers Dementia Support - £250

Ward	Councillor	2015-16 Budget	Amount awarded from 2015-16	Amount remaining	Proposed Initiative
Clewer North	Cllr Pryer	£750.00	£500.00	£250.00	* First Steps Pre-School - they have been fundraising for a story-telling chair for their outside area - £500
Clewer South	Cllr M Airey	£750.00		£750.00	
Clewer South	Cllr E Wilson	£750.00	£500.00	£250.00	* 5th Windsor (Dedworth) Scouts provide an important and valued service to young people in Clewer South. They offer interesting and exciting activities to a wide range of children including who are often not catered for by any other youth group - £250 towards the refurbishment of their hall. * Memorial Garden at Broom Farm - revitalise the memorial garden which is not a suitable memorial for our armed forces. The project is being led by the Community Warden for the area with assistance from a local gardener from Riverside Garden Services. A small plaque will be put up to demonstrate that this garden is supported by residents of the Royal Borough and the grant will enable suitable evergreen plants to be purchased (£250).
Cox Green	Cllr Brimacombe	£750.00	£500.00	£250.00	* Maidenhead First Responders - towards additional equipment for some new recruits coming through training. These new responders will be active much sooner than anticipated thus increasing their coverage of the town sooner - both Cllr Brimacombe and Cllr McWilliams donated £250 each (total £500). * Alexander Devine Children's Hospice Charity - both Cllrs Brimacombe & McWilliams donated £250 each (£500 in total).
Cox Green	Cllr Bullock	£750.00	£750.00	£0.00	Alexander Devine Children's Hospice - £750
Cox Green	Cllr McWilliams	£750.00	£500.00	£250.00	* Maidenhead First Responders - towards additional equipment for some new recruits coming through training. These new responders will be active much sooner than anticipated thus increasing their coverage of the town sooner - both Cllr Brimacombe and Cllr McWilliams donated £250 each (total £500). * Alexander Devine Children's Hospice Charity - both Cllrs Brimacombe & McWilliams donated £250 each (£500 in total).
Datchet	Cllr Grey	£750.00		£750.00	
Datchet	Cllr Muir	£750.00		£750.00	
Eton and Castle	Cllr Alexander	£750.00		£750.00	
Eton Wick	Cllr S Rayner	£750.00	£750.00	£0.00	* Animal Sanctuary in Eton Wick (£375) * Parish Churchyard Fund in Eton Wick - Eton Town Council overseeing this (£375)
Furze Platt	Cllr Ilyas	£750.00		£750.00	
Furze Platt	Cllr Sharma	£750.00	£100.00	£650.00	* Windsor & Maidenhead Community Forum (WAMCF) - £100 towards their charity (completed)
Furze Platt	Cllr Sharp	£750.00		£750.00	
Horton and Wraysbury	Cllr Lenton	£750.00		£750.00	Wraysbury Parish Council - for Wraysbury Children's play area which was damaged in the 2014 floods (awaiting confirmation of amount).

Ward	Councillor	2015-16 Budget	Amount awarded from 2015-16	Amount remaining	Proposed Initiative
Horton and Wraysbury	Cllr C Rayner	£750.00	£750.00	£0.00	Windsor & Maidenhead First Responders - the money will fund the equipment for a First Responder who lives/works in Horton/Wraysbury.
Hurley and Walthams	Cllr Cox	£750.00		£750.00	
Hurley and Walthams	Cllr D Evans	£750.00	£750.00	£0.00	Knowl Hill Primary School - play equipment
Hurley and Walthams	Cllr Hunt	£750.00	£750.00	£0.00	Waltham St Lawrence Parish Council for Defibrillator - £750
Maidenhead Riverside	Cllr Dudley	£750.00		£750.00	
Maidenhead Riverside	Cllr Jenner	£750.00	£750.00	£0.00	* Maidenhead Sea Cadets - £375 * Windsor and Maidenhead Starfish Swimming Club - £375
Maidenhead Riverside	Cllr Smith	£750.00	£750.00	£0.00	Alley Group – to purchase equipment to continue the area around Windrush Way clean and tidy
Oldfield	Cllr Hill	£750.00	£750.00	£0.00	* Maidenhead Town Hanging Baskets - £250 * 4 Marlow Road Youth and Community Centre - £250 * Larchfield Community Centre - £250
Oldfield	Cllr Majeed	£750.00		£750.00	
Oldfield	Cllr D Wilson	£750.00		£750.00	
Old Windsor	Cllr Beer	£750.00		£750.00	
Old Windsor	Cllr Jones	£750.00		£750.00	
Park	Cllr Bicknell	£750.00		£750.00	
Park	Cllr N Airey	£750.00		£750.00	
Pinkneys Green	Cllr Hollingsworth	£750.00	£750.00	£0.00	Maidenhead First Responders - £750
Pinkneys Green	Cllr Gilmore	£750.00		£750.00	
Pinkneys Green	Cllr Werner	£750.00		£750.00	
Sunningdale	Cllr Bateson	£750.00	£750.00	£0.00	Charters School in Sunningdale - towards cycle shed for pupils
Sunningdale	Cllr Luxton	£750.00		£750.00	
Sunninghill and South Ascot	Cllr Bathurst	£750.00		£750.00	
Sunninghill and South Ascot	Cllr Story	£750.00	£750.00	£0.00	Community First Responders in South Ascot and Sunninghill area - both Cllrs Yong and Story donated £750 each.
Sunninghill and South Ascot	Cllr Yong	£750.00	£750.00	£0.00	Community First Responders in South Ascot and Sunninghill area - both Cllrs Yong and Story donated £750 each.

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